



INDIANA ARTS COMMISSION

Connecting people to the arts

SAMPLE APPLICATION

THIS APPLICATION WILL BE MADE
AVAILABLE UPON REQUEST IN LARGE PRINT, BRAILLE, AUDIO
CASSETTE, OR OTHER
FORMS TO MEET SPECIAL NEEDS

*The application is also available upon request on diskette, or
to download from our website, in Adobe Acrobat or Microsoft
Word for Windows.*

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GRANT PROGRAM FOR INDIVIDUAL ARTIST PROJECTS

Documentation Deadline

Feb. 4, 2005
4:30 p.m. EST

Application Deadline

Feb. 4, 2005
11:59 pm EST

Project Dates

July 1, 2005 through
June 30, 2006

150 W. Market Street, Suite 618
Indianapolis, IN 46204
www.in.gov/arts
IndianaArtsCommission@iac.in.gov
317/232-1268
317/233-3001 TTY

***SAMPLE APPLICATION ONLY**

DO NOT USE THIS INFORMATION AS PART OF YOUR APPLICATION

(* Project description used with permission from IAP applicant)

Applicant Name: John T. Doe			
Mailing Address: 1234 Artist Road			
City: Indianapolis	State: INDIANA	ZIP+4: 46204-2741	County: Marion
Day Phone: 317-555-5555	Evening Phone: 317-555-5555	Fax: 317-555-5555	
E-mail: jdoe@indy.net		Website address: www.jdoe.net	
Social Security#: XXXXXXX (encrypted) (i.e. 123-12-1234) The Indiana Arts Commission collects the SSN for payment purposes only. Once entered into the database, your SSN will be viewed only by those individuals with the proper authority			
Date of Birth: 01/01/1969 (i.e. 01/12/2003)			
Legislative Districts: Based on your street address, enter one legislative district number for each of the government branches listed below. The Indiana Arts Commission is the recipient of funds from the State and Federal government and will use the information below to notify your legislators of the results of all IAC funding decisions. If you do not know your correct district numbers go to http://www.in.gov/apps/sos/legislator/search/ . Do not leave this question blank.			
Indiana House # 100 Indiana Senate # 50 U.S. Congress (House of Representatives) # 1			

• Applicant's Artistic Discipline (check one)

- | | | | |
|--------------------------------------|--|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> Craft | <input type="checkbox"/> Folk Arts | <input type="checkbox"/> Multi-Arts | <input type="checkbox"/> Theater |
| <input type="checkbox"/> Dance | <input checked="" type="checkbox"/> Literature | <input type="checkbox"/> Music | <input type="checkbox"/> Visual Arts |
| <input type="checkbox"/> Design Arts | <input type="checkbox"/> Media Arts | <input type="checkbox"/> Photography | |

- ☒ I am at least 18 years of age at the time of this application.
- ☒ I have been a legal resident of the state of Indiana since: February 4, 2003 or earlier.
- ☒ If an award is granted, I intend to remain a legal resident of the state of Indiana until 6/30/06.
- ☒ I am not currently enrolled in any degree-granting program.
- ☒ I did not receive a FY2005 Individual Artist grant (July 1, 2004 to June 30, 2005).
- ☒ I am not applying as part of a collaboration for which another artist is applying for IAC support at this deadline.
- ☒ Submitted artistic documentation has been produced/created since February 4, 2002.

- Check the characteristics that best describe you. This information is collected for statistical analysis and reporting only. You may select any combination of the below that apply

- | | |
|---|--|
| <input type="checkbox"/> Asian | <input type="checkbox"/> Mental/Emotional Disability |
| <input type="checkbox"/> American Indian/Alaska Native | <input type="checkbox"/> Physical Disability |
| <input type="checkbox"/> Native Hawaiian/Pacific Islander | <input type="checkbox"/> Sensory Impairments |
| <input type="checkbox"/> Black/African American | <input type="checkbox"/> Over age 65 |
| <input type="checkbox"/> Hispanic/Latino | |
| <input checked="" type="checkbox"/> White | |

Compliance Statement

☒ Checking this box certifies that the applicant (1) has read the guidelines incorporated herein by reference, and (2) will comply with all guidelines, including federal and state statutes prohibiting discrimination against any person the basis of race, color, national origin, gender, age, religion, or physical or mental disability.

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SAMPLE PROJECT DESCRIPTION

- **Project Description.** Write a brief statement describing your intended proposal. Answer all six questions (A-F). Be as concise, clear, and brief as possible in your responses.

A. Describe your project: (Character Limit 1500)

I am in the process of writing new short stories and editing existing ones in order to produce a book of short fiction and creative nonfiction with a working title of *Truth and Lies: Fiction and Nonfiction of a Hoosier Childhood*. Some of my fiction is, as my family knows, thinly disguised descriptions of people, places, and events from growing up in Jay County in the 1940's and 1950's (e.g., "Aunt Margaret and the Rosenbergs," submitted with this application). Others are truly fictional, using only a place name or a single incident to set me off, to write pages and pages of made-up words that could have been accounts of that time and that place "(Polingtown)". I also write direct, true accounts of my childhood ("Lon Wehrly's Corner"). It is unusual to mix fiction and nonfiction in one collection, but, because of the themes and the circumstances described are almost the same, I am confident that the collection will succeed as a body of work about a place, an era, and a set of personal experiences (readers who really want to know which stories are "truth" and which are "lies" will be given that information).

B. How do you plan to accomplish the described project and why does it merit funding? (Character Limit 1500)

Like my poetry collection, *Marjorie Main: Rural Documentary Poetry*, this prose collection, *Truth and Lies*, will provide a window to a life that has so much in common with other peoples' lives ("that was *my* grandmother," people with divergent backgrounds will tell me). I believe this project merits funding, however, because this collection will be composed of stories that reveal soon-to-be forgotten decades on an Indiana farm. Through these stories, people will learn about a period of our history that most know little, if anything about. I need *time*. Like so many others, I lead a busy life-I need a writing retreat where I have the space and quiet to work on completing existing fragments of stories and on-line idea for others and edit recently completed ones. I plan to apply for a 7-10 day residency at the Mary Anderson Center in southern Indiana. The rural setting will be an appropriate one to work on this prose collection that will mirror, but not copy, *Marjorie Main*.

C. How will this project make a difference in your career development? (Character Limit 1500)

I have not spent enough time writing short fiction and nonfiction. I have concentrated on writing poetry, feature stories, and clients' materials for my business (owner of PR firm). I know I have a great deal of untapped material that will work well in prose form. I will have created, at last, a set of stories that will bring great personal satisfaction and, at the same time, I hope they will serve as an enjoyable, entertaining, and thoughtful collection of tales for readers and listeners. The completion of this collection of perhaps a dozen stories will be the springboard for me to write even more prose.

SAMPLE ONLY

SAMPLE PROJECT DESCRIPTION (cont.)

D. Describe the public benefits of this project; this may include a variety of activities that would include contact with the public. What county(ies) will benefit from the project? (Character Limit 1500)

Even before I publish the collection, I will return to Jay County to read from the collection and to discuss the work and the subject matter with county residents, including high school students. I will encourage listeners, both students and adults, to write about their own lives. I will find it enormously energizing for me to talk to high school students-I have done that in recent years in Bluffton, Decatur, and Anderson. Students and teachers have been very receptive to discussing how and why ones writes-I speak often to students about Writing As Therapy-and this collection, like my poetry, can serve as a point of discussion about how to write about one's experiences-good or bad—in the form of a short story, perhaps, where people are revealed or disguised, as one works through emotions and good and bad memories. I would expect to have similar programs in Marion County and its contiguous counties (in the recent pas, I have spoken in Greenfield, Avon, and Noblesville).

E. What are the anticipated outcomes including your overall goals and objectives? How will you evaluate the success of this project? (Character Limit 1500)

The outcome will be the publication of a book described above. This grant will give me the impetus to take the time, finally, to create this prose collection. Success is sometimes measured in sales or applause. The most satisfying outcome has been the thoughtful comments and notes from those who have benefited from my writing and my advice. Students and adults are gratified that they are given permission, as it were, to write about their own lives in small-town or rural Indiana. Famous authors, often long-dead ones, living in New York, California or Paris, had written much of what they read. I help bridge the distance between their own experiences and their classroom and leisure reading. And one more outcome: When I return from one of these lectures, I am so excited. I immediately sit down and begin to write.

F. Project Timeline (your timeline must include detailed information, in addition to a start and end date):

Date	Activity

Start Date:	End Date:
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SAMPLE BUDGET

Applicant Name: **John T. Doe**

PROPOSED PROJECT COSTS:

ESTIMATED PROJECT EXPENSES

Please provide a line-item budget for your estimated cash expenses. If an expense item listed below is not applicable to your project, leave the line blank; round figures off to the nearest dollar-do not include cents.

IN-KIND DONATIONS

Include in this section the value of all donated materials and services applicable to the completion of your project. Please contact the IAC for more information on in-kind donations.

	Cash Expense	In Kind Expense
Personnel-specify:		
Personnel-specify:		
Personnel-specify:		
Facility Rental		\$150.00
Travel/Transportation)		
Marketing/Publicity/Promotion postage/supplies/other	\$400.00	
Other-specify: 10 days at Mary Anderson Center @ \$60 daily	\$600.00	
Other-specify: Five days from business @ day rate of \$400	\$2, 000.00	
Other-specify:		
TOTAL	\$3,000.00	\$150.00
TOTAL PROJECT EXPENSE	\$3150.00	

PROPOSED PROJECT INCOME

Report direct cash support such as artist's contribution, cash donations made directly to the project by individuals, sustaining memberships, net proceeds from special fundraising events, etc. Include income from corporate foundations, United Arts and United Way organizations in this section. Also include the amount of funding requested from the Indiana Arts Commission on the line indicated. Total Project Income should equal Total Project Expenses from above.

	Income
Artist cash:	\$1,500.00
Donations:	
Other Grants-specify:	
Other-specify: Fellowship from Mary Anderson Center	\$500.00
Other-specify:	
IAC Request Amount	\$1,000.00
TOTAL	\$3,000.00
TOTAL In Kind Income	\$150.00
TOTAL PROJECT INCOME	\$3150.00

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The Arts Commission staff uses this document to check in your application. Your application will be ineligible if any of the following conditions are not met.

**FY2006 Individual Artist
Internal Application Processing Form**

- | | |
|-----|---|
| Y N | 1. Application received by 11:59 p.m. EST on February 4, 2005 |
| Y N | 2. Compliance statement checked on electronic application (e- signature) |
| Y N | 3. Project dates are appropriate (7/1/05 thru 6/30/06) |
| Y N | 4. Proposed Budget Summary is correct (page four) |
| Y N | 5. Artistic Documentation submitted and labeled according to instructions |
| Y N | 6. Artistic Documentation submitted by 4:30 p.m. EST on February 4, 2005 |
| Y N | 7. The correct number of slides, photos, literary pages etc. was submitted |
| Y N | 8. The Artistic Documentation was produced after 2/4/2002 |
| Y N | 9. Applicant is 18 years of age as of 2/4/04 |
| Y N | 10. Applicant is NOT enrolled in a degreed program as of February 4, 2005 |
| Y N | 11. Applicant certifies that he/she have been a legal resident of Indiana since
2/4/04 and plans to remain a resident of Indiana until 6/30/06 |
| Y N | 12. Applicant did not receive a FY2005 IAP grant (July 1, 2004 to June 30, 2005) |
| Y N | 13. Applicant is not part of a collaboration for which another artist is applying at
this deadline |
| Y N | 14. Appropriate copies of Artist Career Summary/Resume (with dates) have been
submitted and are limited to two pages (one page front and back <u>or</u> two single pages). |
| Y N | 15. Correct legislative information submitted (page one) |
| Y N | 16. Self-addressed envelope for return of artistic documentation with
correct postage included with submission |

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